

राजस्व मण्डल, मध्यप्रदेश, ग्वालियर

क्रमांक 3824 फोटोकॉपियर/स्टोर/2018

ग्वालियर, दिनांक 21.12.2018

प्रति

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विषय:- सीमित निविदा आमंत्रण।

राजस्व मण्डल में फोटोकॉपियर क्रय हेतु सीमित निविदा आमंत्रित की जाती है। निविदा प्रपत्र राजस्व मण्डल, म0प्र0, मोती महल, ग्वालियर की वेबसाइट www.boardofrevenue.mp.gov.in से डाउनलोड किया जा सकता है।

निविदा प्रस्तुत करने की अंतिम तिथि – दिनांक 05.01.2019 सायं 5:00 बजे तक।


तकनीकी निविदा खोलने का दिनांक – दिनांक 07.01.2019 को पूर्वाह्न 11:30 बजे।

वित्तीय निविदा खोलने का दिनांक – दिनांक 08.01.2019 को मध्याह्न 12:30 बजे।

अवर सचिव,
राजस्व मण्डल, मध्यप्रदेश,
ग्वालियर

प्रतिलिपि:-

1. कम्प्यूटर शाखा, राजस्व मण्डल, म0प्र0 ग्वालियर की ओर राजस्व मण्डल की वेबसाइट पर प्रकाशन हेतु।
2. नोटिस बोर्ड पर चस्पा करने हेतु।


अवर सचिव,
राजस्व मण्डल, मध्यप्रदेश,
ग्वालियर

M.P,Board Of Revenue
Government of M.P
Moti Mahal, 2nd Floor, GWALIOR

BID Documents for Supply and Installation of photocopier machine

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Signature with date, stamp/seal of bidders.

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Government of M.P
Office of the Board Of Revenue M.P
Moti Mahal, 3rd Floor, GWALIOR

Tender No. 04/store / /2018

Dated: 20.12.2018

**Subject: Short Term limited Tender Notice
for Supply and Installation of Photocopier machine**

1. Sealed Tenders are invited under two bid system (i.e Technical Bid and Financial Bid) , from Original Equipment Manufacturer (OEM) or authorized resellers of OEM for Purchase of Photocopier, having experience of government supplies of at least 3 years,
2. The method of submission of tender, amount of Earnest Money/Security Deposit and General Terms and Conditions applicable to supply has been mentioned in Section I .The supply and installation is to be made strictly as per parameters/technical specifications given in Annexure IV. The terms and conditions specific to the tender have been mentioned in Section II. The format for submission of tender has been given in Annexure II (for Technical Bid) and Annexure VI (financial Bid) to this Notice Inviting Tender.

2. Schedule. IMPORTANT INSTRUCTION :-

S.N	Description	Remark
1	Tender fee (non-refundable)	Rs. 2,000/- (Rupees two thousand) It should be paid through D.D and bankers cheque.
2	Earnest Money (to be submitted with the Bid)	Rs .20000 /-(Rupees Twenty thousand only)only by demand draft in the name of secretary, Board of revenue, Moti mahal Gwalior
3	Period of completion of work	With in fifteen days from issue of work order
4	Date of Publication	20-12-2018
6	Last date and time for submission of Bids	05-01-2019 by 5.00 P.m.
8	Date and time for opening of Technical Bid(s)	07-01-2019 at 11.30 A.m
10	Date and time for opening of Financial Bid(s)	08 .01.2019 at 12.30 P.M

Note

*Any future Corrigenda/ addendum shall be posted only on the official website of BOARD OF REVENUE website [www. boardofrevenue.mp.gov.in](http://www.boardofrevenue.mp.gov.in) Tenderers are advised to visit the website regularly during this period. In case of any query please write to Under Secretary, Board of revenue Gwalir M.P 474001

Signature with date, stamp/seal of bidders.

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TERMS & CONDITIONS OF CONTRACT.

1. NAME OF ORGANIZATION: BOARD OF REVENUE, M.P

2. CONSIGNEE: SECRETARY

3. NAME OF WORK: - Supply and Installation of 03 Photocopier machine

3.1. Eligibility Criteria: Bidder must have the following to be eligible to qualify in the tender:

a) The Bidder/Tenderer should be the original equipment manufacturer(OEM) or the authorized reseller of the original equipment manufacturer(OEM), engaged in the business of sales, service and support of Photocopier Machines with minimum experience of 03 (Three) years.

b) Must not be black listed by any government entity or any other private body, public sector undertaking or autonomous institution;

c) Only those firms are eligible for submitting bids, who have a minimum annual business turnover of Rs. 10 Lacs in supply of Photocopier Machines alone for the last three years (Attach Certificate from Chartered Accountant verifying the turnover).

NOTE:

i. The work executed in the own name of the bidder only will be considered for similar works, to meet the eligibility criteria. JVs / Consortiums / MOUs shall not be considered.

ii. Tenderer should submit documents in support of minimum eligibility criteria along with the tender/bid.

Tenders/bids not meeting any of the above "Eligibility Criteria" shall be rejected.

3.2 The bidder /bidders means the firm / agency who participates in this tender and submits its bid.

3.3 Contractor/Agency/Firm means the bidder whose bid will be accepted by Board of Revenue M.P and shall include such successful bidder, its legal representatives, successors.

3.4 EMD shall mean Earnest Money Deposit.

3.5 Security Deposit shall mean monetary guarantee furnished by the successful bidders for due performance of the contract.

3.6 Near relatives of all employees working in Board of Revenue M.P are prohibited from participating in the tender. The near relatives for this purpose are defined as

a) Members of a HUF

b) They are husband & wife

c) The one is related to the other in the manner as father, mother, son & son's wife (daughter in

law), daughter & daughter's husband (son-in-law), brother & brother's wife, sister & sister's husband.

Signature with date, stamp/seal of bidders.

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